U	NITED	STATES	DISTRICT	Court

for the							
District of							
Plaintiff(s) V.	) ) ) ) - ) Civil Action No. ) ) )						
Defendant(s)	)						
SUMMONS IN A CIVIL ACTION							
To: (Defendant's name and address)							
A lawsuit has been filed against you.							
Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:							
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.  **CLERK OF COURT**							
Date:							
	Signature of Clerk or Deputy Clerk						

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (no	ame of individual and title, if an	ny)				
was rec	ceived by me on (date)		<u> </u>				
	☐ I personally served the summons on the individual at (place)						
			on (date)	; or			
	☐ I left the summons at the individual's residence or usual place of abode with (name)						
		a person of suitable age and discretion who resi	ides there,				
	☐ I served the summ	, who is					
	_		on (date)	; or			
	☐ I returned the sum	mons unexecuted because	e	; or			
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
Date:							
		_	Server's signature				
		_	Printed name and title				
		_	Server's address				

Additional information regarding attempted service, etc: